UMCP Business Diversity Mission

The Office of Business Diversity is committed to inclusiveness in the procurement process, working with small and minority businesses to educate, connect and encourage relationships. Providing viable procurement opportunities with an overall result of being a part of the economic growth in our community. Accomplishing this through outreach, education and connecting the purchasing members of the University with businesses that desire to work with UMCP.

UMCP Commitment to Diversity

The University of Maryland College Park Campus is committed to diversity, equity and inclusion. Always seeking businesses that want to provide excellent services and or commodities.

Small Business Reserve (SBR) Program

The State of Maryland’s Small Business Reserve Program requires Maryland State Agencies, including the University of Maryland to reserve at least 15 percent of their total procurements each year for competition exclusively among Maryland certified Small Business Enterprises.

The overall goal is to increase economic opportunities for small businesses.

Minority Business Enterprise (MBE) Program

In 1978, Maryland’s General Assembly enacted legislation creating the Minority Business Enterprise (MBE) Program to ensure that socially- and economically-disadvantaged small business owners are included for State procurements and contracts. Current MBE regulations require State agencies to make every effort to award an overall minimum goal of 29% of the total dollar value of their procurement contracts either directly (prime contractors) or indirectly (subcontractors) to certified MBE firms.

Procurement Process

Delegated to Departments
- **Up to $5K University Visa Purchasing Cards and $25K on Delegated POs**
- **Over $25K on Vendor Contracts**

Solicitation Process
- **$25K-$200K- Simplified Procurement Acquisition two or more informal quotes solicit by procurement (competed)**
- **Over $200K-Formally advertised on eMaryland Marketplace.**
- **Utilizing existing contracts (State & Higher Education Consortiums)**

Business Diversity Programs with the State of Maryland Contact Information

To register for the MBE and SBR programs:

1. eMaryland Marketplace (Maryland’s Procurement Opportunities Portal for UMCP, other State Education Institutions, and State and County agencies)
   www.emarylandmarketplace.com
   Website Technical Support (410) 767-1492
   a. Register in eMaryland Marketplace
   b. Complete the optional Small Business Reserve (SBR) screens if eligible
2. Maryland MBE/DBE Program (Certification Program)
   http://www.mdot.maryland.gov/newMDOT/MBE/Index.html
   (410) 865-1269 or (800) 544-6056
   a. Subcontractors on UMCP Contracts must be Maryland Department of Transportation (MDOT) Certified

University of Maryland College Park Business Managers List web address:
www.purchase.umd.edu
Other Resources:

Procurement Contacts:
James Haley, Assistant Vice President
jhaley@umd.edu (301) 405-5837
James Newman, Director, Commodities and Services
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Robert Martinazzi II, Director, Construction
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Vickie Underwood, Manager, Commodities and Services
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Procurement
Kristina Libby, Manager, Delegated
klibby@umd.edu (301) 405-5839
Jeanne Parker, Assistant Director, Information Technology
jparker2@umd.edu (301) 405-7416

Business Diversity Contact
Yvette Williams, Coordinator, Business Diversity
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College Park Small Business Resources
Small and Disadvantaged Business Development Center (SBDC) College Park
www.mdsbtdc.org - online appointment scheduling (301) 403-8300
Procurement Technical Assistance Program (PTAP), College Park
For assistance with Federal, State, Local Contracts
www.mdptap.umd.edu
(301) 403-2740